

University Council

MINUTES

JUNE 13, 2017

3 – 4:30 PM

LEIGH HALL 214

MEETING CALLED BY	Ruth Nine-Duff, vice chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Ruth Nine-Duff, vice chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Member: Philip Allen, Taylor Bennington, Jeanette Carson, Mike Cheung, Jared Coleman, Tonia Ferrell, Marjorie Hartleben, Nancy Homa, Lynn Lucas, Chand Midha, Ruth Nine-Duff, Linda Saliga, Shiva Sastry</p> <p>Absent with notice: Linda Barrett, Michelle Byrne, Julie Cajigas, Elizabeth Erickson, Diane Gorse, Katherine Holcomb, Kristine Kraft, Rex Ramsier, Jeanne-Helene Roy, Harvey Sterns, Matt Wilson</p> <p>Absent without notice: Trent Weigand</p> <p>Other attendees: Olivia DeMoss, John MacDonald, John Messina, Steve Myers, Zak Steiner</p>	
Agenda topics:		
3:00 – 3:05	CALL TO ORDER	RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> The vice chair called the meeting to order. She asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The vice chair asked for additions or corrections to the May 2 UC minutes. The agenda was approved by a secret ballot vote of 12 in favor and 0 opposed. 	
3:05 – 3:10	STEERING COMMITTEE REPORT	RUTH NINE-DUFF
DISCUSSION	The chair reviewed the attached May 9 UC Executive Committee minutes .	
3:10 – 3:20	ACTION ITEMS	RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> There was a motion to support the following addition to UC bylaw D(3) and D(9)(i) (see attached UC Bylaws Proposal, pages 2 and 4): Employees who retire from the university and remain active in the HR system may, if they wish, continue to fulfill the duties of their unexpired terms, but only with the approval of the constituency group that selected or elected them. The motion carried by a secret ballot vote of 7 in favor and 3 opposed. Tonia Ferrell was nominated for the position of secretary. There was a motion to close the nominations and elected the nominee as secretary. The motion carried by a secret ballot vote of 11 in favor and 0 opposed. 	

	<p>3. The Physical Environment Committee reviewed and approved the attached Space Allocation Form for use of the empty lot at 116 Fir Hill Road as a location for a set of raised garden beds where vegetables and flowers will be grown by a student organization.</p> <p>There was a motion to defer consideration until there is a representative from the Physical Environment Committee in attendance to answer questions. The motion to defer carried by a secret ballot vote of 11 in favor and 0 opposed.</p> <p>The appointed administrator of the Physical Environment Committee arrived and informed the UC that there is no cost to the University. The motion for approval carried by unanimous consent.</p>
3:20 – 4:10	<p style="text-align: center;">BUDGET AND FINANCE COMMITTEE IN-DEPTH STANDING COMMITTEE REPORT</p> <p style="text-align: right;">STANDING COMMITTEE CHAIR</p>
DISCUSSION	<p>Shiva Sastry, chair, and Nathan Mortimer, appointed administrator, discussed the FY18 budget. The Budget and Finance Committee endorsed the principles that went into the FY18 budget.</p> <p>The annual budget process is the responsibility of the CFO. The Budget and Finance Committee will focus on the timeline in the attached UA Strategic Planning and Budgeting Process to make sure that the spirit of the process is being followed.</p> <p>The following items were discussed:</p> <ul style="list-style-type: none"> • FY17 Topics brought to the Budget and Finance Committee • FY18 General Fund Budget and Assumptions • FY18 Auxiliary Funds Budget and Assumptions • FY18 Sales Funds Budget and Assumptions <p>The Budget and Finance Committee has a good understanding of the documents that were shared with the UC. The documents will be available on the budget website (www.uakron.edu/budget) after BOT approval.</p> <p>UA received 20,000 meals at Rob’s Café from Aramark. The cards were provided to the colleges for student retention purposes. We did not use all of them.</p> <p>Seven people are participating in TARP. One-third of the savings will be reinvested into the faculty side of the house.</p> <p>CFO Mortimer shared his future goals:</p> <ul style="list-style-type: none"> • Bring forward a capital plan • Bring forward the restricted accounts • Provide a forecast of where we are and where we are headed
4:10 – 4:20	<p style="text-align: center;">STANDING COMMITTEE REPORTS</p> <p style="text-align: right;">STANDING COMMITTEE CHAIRS</p>
DISCUSSION	<p>Communications: No report.</p> <p>Information Technology: No report.</p>

	<p>Institutional Advancement: The committee is continuing to work on a tool kit for best practices to connect students to donors. They are also discussing an idea about how to inform students of available scholarship funds.</p> <p>Physical Environment: The committee is continuing to work on various items for space planning.</p> <p>Student Engagement and Success: The committee had a joint meeting with the University Communication committee about how to send effective messages to students through existing systems. A pilot will be developed for advisors to communicate with students using GradesFirst.</p> <p>Recreation and Wellness: The committee is working on ways to help students with food insecurity. They may roll out a program in the fall.</p> <p>Talent Development and Human Resources: The committee is working on developing goals for 2017-18.</p>
4:20 – 4:25	<p style="text-align: center;">NEW BUSINESS</p> <p style="text-align: right;">RUTH NINE-DUFF</p>
DISCUSSION	<p>The vice chair discussed the attached Student Communication Resolution Response from President Wilson.</p> <p>The meeting was adjourned at 4:25 p.m. by unanimous consent.</p>